



Catalyst Sports is a chapter based, volunteer run 501c3 non-profit organization that acts as an agent of change in the lives of people with disabilities and our communities. Our mission is to give people with physical disabilities access to the life changing impact of adventure within a supportive and inclusive community. We understand that volunteer leaders want to spend their time doing what they are passionate about, so Catalyst takes every opportunity to provide administrative support so the Chapter Leader can shine.

Volunteer Position: Outreach Coordinator

Primary Responsibilities:

Reporting to the Program Director of Catalyst Sports, the Outreach Coordinator will have the following responsibilities:

- Continue to grow a target list of outreach opportunities and locations including therapeutic, rehabilitation, advocacy, and disability support groups.
- Maintain a calendar of outreach activities, including community events, workshops, appearances, and other communication opportunities to promote Catalyst Sports programs in Atlanta.
- Positively represent and promote Catalyst Sports in the community (distribute promotional information, conduct speaking engagements, presentations, and meetings where time allows)
- Nurture new and old relationships with collaborative partners.
- Respond in a timely manner to all general inquiry emails and phone calls

Qualifications:

Required:

- Exhibit a high level of energy, enthusiasm and initiative
- Customer-focused and dedicated to acting professionally in line with the Catalyst brand.
- Strong attention to detail
- Strong organization skills
- Strong interpersonal, written and verbal communication skills

Benefits:

- Impacting the community beyond
- Creating new friends and contacts
- Empowering a disabled community that they are valued
- Membership to ExpertVoice (discount on 100s of outdoor brands)
- Research shows that volunteering increases self-confidence, combats depression, and helps you stay physically healthy
- Catalyst brings fun and fulfillment to your life